

CMLA-Service Provider Process Order Creation

Revision 1.2

Step 1 – Send Rights Issuer Request

- In order to start a commercial service, the Service Provider needs a Rights Issuer Certificate signed by CMLA.
 1. Create RSA 1024bit public / private key pair(*)(**)
 2. Compute the SHA-1 value over the public key(*)
 3. Create a Certificate Request(*)
 4. Store the Certificate Request in a DVD-R
 5. Complete the Rights Issuer Certificate Ordering Form
 6. Send the DVD-R and the Ordering form to CMLA
- (*) Each of this item must comply with the CMLA Technical Specification
- (**) The RI Private Key must be handled according to the confidentiality provisions and the Compliance and Robustness rules defined in the Service Provider Agreement
- CMLA Address:
 - CMLA LLC
 - 225 Cochrane Circle, Suite B
 - Morgan Hill, California 95037 USA
 - Tel: +1 408 776-2014
 - Fax: +1 408-779-9291
 - CMLA-Services@cm-la.com

Creating a Rights Issuer Request

EXHIBIT C-1

FOR SERVICE PROVIDER AGREEMENT

PRE-POPULATED FIELDS OF THE SUBJECT NAME STRUCTURE OF THE RIGHTS ISSUER CERTIFICATE REQUEST

**THIS EXHIBIT MUST BE COMPLETED FOR SERVICE PROVIDER AND IT'S
PARTICIPATING AFFILIATE(S) AND SUBMITTED WITH SERVICE
PROVIDER AGREEMENT &
PRIOR TO PLACING AN ORDER
FAILURE TO DO SO WILL RESULT IN A DELAY OF THE ORDER**

The following are the values of the *SubjectName* attribute fields that the Service Provider will include in all of the Rights Issuer Certificate requests:

SubjectName attribute		
Field	Value (to be filled-in)	Description / Example
<i>organizationName</i>		The company legal name as it appears in the agreement. 64-character maximum
<i>commonName</i>		The company legal name (as for the <i>organizationName</i>) or a commonly well recognized name that uniquely identify the company 64-chatacters maximum
<i>countryName</i>		Country of operation, as defined by the 2-characters, in accordance with ISO 3166

Optional fields can be specified in the ordering form.

- The information in the Exhibit C-1 must be used to create the Rights Issuer Request

Ordering form

Service Provider Name as it appear in the Agreement

This is provided by CMLA

Date agreement effective mm-dd-yyyy (date agreement was countersigned)

As it appear in the Exhibit G (Authorized Shipping Address)

As it appear in Page 2 of the Agreement

Rights Issuer Request File name, the name of the file contained in the DVD as specified in the CMLA Technical Specification

SHA-1 value of the public key contained in the Rights Issuer Request as specified in the CMLA technical Specification

As it appear in Exhibit G (contact and or alternate contact)

(optional) Billing Address and PO# for internal tracking purpose can be included here

CMLA, LLC RI Certificate Ordering Form v0.3 RI

Service Provider (order sender): _____

SPA Serial Number: _____ Effective Date (mm-dd-yyyy): _____

Authorized Delivery Address: _____

Phone: _____ (for shipping label)

AUTHENTICATION
Corporate officer authenticates the validity of the Authorized Employees listed below.

Date (mm-dd-yyyy): _____

Signature _____

Print Name _____

Title / Position _____

Address _____

Ordering Rights Issuer Certificate:
Rights_Issuer_*.##.p10
File name containing the public key: _____
DVD-R label/name: _____
20 byte SHA-1 hash of the PKCS#10 request - printed in hexadecimal form: _____

AUTHORIZED EMPLOYEE #1
Authorized Signature: _____
Name (please print): _____
Address: _____
Phone: _____ ; Email: _____

AUTHORIZED EMPLOYEE #1
Authorized Signature: _____
Name (please print): _____
Address: _____
Phone: _____ ; Email: _____

Optional Tracking Information: Licensee PO# _____ Other _____
Invoice Billing Address (if different from Authorized Delivery Address) _____

*** ALL ORDERS ARE SUBJECT TO COMPLIANCE WITH THE TERMS OF CMLA SERVICE PROVIDER LICENSE AGREEMENT.**

CMLA Confidential

FOR CMLA INTERNAL PROCESSING ONLY:
LID# _____ ; ID# _____ (deliver to) → → → → Invoice # _____

Step 2 - Receive the Invoice

- CMLA will send the invoice via **email** to the Main Contract Contact as it appears in the Service Provider Agreement.
- The invoice contains:
 - Rights Issuer Certificate Signing fee
 - Handling fee

Step 3 – Make the Payment

- Service Provider pays CMLA the amount of the invoice
- Banking details:
 - Banking details are communicated to adopters by direct contact with CMLA Services
- **Notice:** when wiring funds, please pay your bank wire fees (and that of the "intermediary" bank - usually about \$20). CMLA does not enlist the services of an intermediary bank so it will not pay for use of such services. Including this amount in a wire transfer would likely pay for any intermediary bank charge (you may wish to contact your company's bank to find out exact amount).